

Texarkana Metropolitan Planning Organization



FY 2019 ANNUAL PERFORMANCE  
AND EXPENDITURE REPORT

FY 2019 UPWP  
October 1, 2018 – September 30, 2019

---

Arkansas Department of Transportation  
Texas Department of Transportation  
City of Texarkana, Arkansas  
City of Texarkana, Texas  
City of Nash, Texas

City of Wake Village, Texas  
Bowie County, Texas  
Miller County, Arkansas  
Texarkana Urban Transit District

---

IN COOPERATION WITH:  
The Federal Highway Administration  
The Federal Transit Administration  
Arkansas Department of Transportation  
Texas Department of Transportation

Adopted by Policy Board  
Submitted to TxDOT/FHWA  
Submitted to ARDOT/FHWA

November 19, 2019  
December 1, 2019  
December 1, 2019

**TEXARKANA METROPOLITAN PLANNING ORGANIZATION**

**RESOLUTION #1 – 2020**

**A RESOLUTION BY THE POLICY BOARD OF THE TEXARKANA METROPOLITAN PLANNING ORGANIZATION (MPO) ADOPTING THE FY 2019 ANNUAL PERFORMANCE AND EXPENDITURE REPORT (APER) AND AUTHORIZING ITS SUBMITTAL TO THE ARKANSAS DEPARTMENT OF TRANSPORTATION (ARDOT) AND THE TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT).**

**WHEREAS,** the Texarkana Metropolitan Planning Organization (MPO) for the Texarkana urbanized area and the surrounding planning boundary, is charged for coordinating transportation planning activities within the Texarkana MPO planning boundary; and

**WHEREAS,** pursuant to 23 CFR 450 and Texas Administrative Code Title 43 Part 1 Chapter 16 Subchapter B Rule §16.52, the Texarkana MPO is responsible for preparing, publishing and distributing the FY 2019 Annual Performance and Expenditure Report; and

**WHEREAS,** the Texarkana MPO staff has prepared and submitted the Annual Performance and Expenditure Report to the Technical Committee members for review and revisions; and

**WHEREAS,** the Texarkana MPO Technical Committee recommends adoption of the FY 2019 Annual Performance and Expenditure Report and submittal to ARDOT and TxDOT.

**NOW, THEREFORE, BE IT RESOLVED** by the Policy Board of the Texarkana MPO that:

**SECTION 1:** The FY 2019 Annual Performance and Expenditure Report for the Texarkana Metropolitan Planning Organization is hereby adopted as a draft document and will be considered as a final adopted document after approval by the Federal Highway Administration.

**SECTION 2:** The FY 2019 Annual Performance and Expenditure Report is attached hereto.

**SECTION 3:** The Director of the Texarkana Metropolitan Planning Organization is hereby authorized to submit the FY 2019 Annual Performance and Expenditure Report to ARDOT and TXDOT.

**SECTION 4:** This resolution shall be in effect immediately upon its adoption.

**ADOPTED** in Regular Session on the 19<sup>th</sup> day of November 2019.



Robert Bunch, Chairman  
Policy Board  
Texarkana Metropolitan Planning Organization

I hereby certify that this resolution was adopted by the Texarkana Metropolitan Planning Organization for the Texarkana Metropolitan Area in regular session on November 19, 2019.



Rea Donna Jones, Director  
Texarkana Metropolitan Planning Organization

This report was prepared by the Texarkana MPO. Comments or questions regarding the contents of this report should be directed to Texarkana MPO, P.O. Box 1967, Texarkana, TX 75504, (903) 798-3927, or email to [txkmpo@txkusa.org](mailto:txkmpo@txkusa.org).

The contents of this report reflect the views of the authors who are responsible for the opinions, findings, and conclusions presented herein. The contents do not necessarily reflect the views or policies of the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), the Arkansas Department of Transportation (ARDOT), or the Texas Department of Transportation (TxDOT).

This document was prepared in cooperation with the ARDOT and the TxDOT and FHWA and FTA and financed in part by funds provided by the USDOT, FHWA, and FTA. The provision of federal financial assistance should not be construed as denoting U.S. Government approval of plans, policies, programs or projects contained herein.

#### **Texarkana Metropolitan Planning Organization Notice of Nondiscrimination**

The Texarkana MPO makes every effort to comply with all civil rights provisions of federal statutes and related authorities that prohibit discrimination in programs and activities receiving federal financial assistance. Therefore, the MPO does not discriminate on the basis of race, sex, color, age, national origin, religion or disability, in admission or access to and treatment in MPO programs and activities, as well as the MPOs hiring or employment practices. Complaints of alleged discrimination and inquiries regarding the MPOs nondiscrimination policies may be directed to Rea Donna Jones, MPO Study Director/Coordinator at P.O. Box 1967, Texarkana, TX 75504, (903) 798-3927, or email to: [txkmpo@txkusa.org](mailto:txkmpo@txkusa.org).

- Equal Employment Opportunity (EEO);
- Disadvantage Business Enterprise (DBE);
- Americans with Disabilities Act (ADA);
- Section 504 of the Rehabilitation Act of 1973 (504);
- Title VI of the Civil Rights Act of 1964 (Title VI).

This notice is available from the ADA/504/Title VI Coordinator in large print, on audiotape and in braille.

## Task 1.0: Program Administration and Management

### **A. OBJECTIVE**

To provide professional overall management of the MPO, including financial, operational, skilled planning services, and member services to the Texarkana MPO and the transportation planning program.

Retain and manage sufficient personnel, with professional staff, and provide continuing staff training and professional development.

Ensure that the metropolitan transportation planning process is a continuing, comprehensive and coordinated (3C) activity; address community transportation needs and to assure that all modes of transportation are considered as viable elements in the overall planning process.

### **B. SUBTASKS**

#### **1.1 – Administration**

Administration, including project monitoring and development, record-keeping, and related activities for transportation planning, and monthly billing statements, and processes related to the efficient performance of the financial operations of the MPO.

- Preparation of biennial budgets and work programs for FY 2018-2019 budgets and work programs and include budgets for the City of Texarkana as fiscal agent of the MPO.
- Support for the Texarkana MPO committees with agendas, meeting logistics, information and materials, maintenance of membership and miscellaneous communications.
- Provide opportunities for public participation and timely notification of MPO activities and involve the public at all levels of planning and decision-making in accordance with the PPP, including website development and maintenance.
- Website Maintenance – Maintain the Texarkana MPO website to provide up-to-date information on plans, meetings, and activities.
- Coordinate activities, programs, and project development of the NET-RMA and the ATCOG, including coordination of improvements to major transportation corridors that would have an impact on the transportation network in the MPO area.
- Identify costs, which include, but are not limited to copying, printing and binding costs, advertising, postage, telephone usage, equipment and office lease expenses, room rental for public meetings, and other services that may be necessary, purchase of office furniture and supplies and other related normal administrative costs are included under this subtask and submit labor and expenses for reimbursement.
- Administer, coordinate, and monitor the MPO and associated transportation planning activities in the metropolitan area for compliance with federal and state requirements.
- Participation in the Association of Metropolitan Planning Organization (AMPO), the TEMPO and other organizations that enhance the planning Process.

#### ***Work Performed and Status:***

- ✚ *Staff prepared monthly financial claims which were submitted to ARDOT and TXDOT for reimbursement.*
- ✚ *Invoices from consultants were processed on a monthly basis.*
- ✚ *Staff meetings were held as necessary to carry out and maintain the transportation planning process including providing support to committees and local agencies.*
- ✚ *Purchases that were necessary for the operation of the MPO were made periodically during the year. There were no purchases that exceeded \$5,000. Billing statements were developed, monitored, balanced and submitted to our transportation partners.*
- ✚ *MPO staff carried out the administrative and managerial activities necessary for facilitation of program activities and compliance with State and Federal requirements.*

- ✦ *Technical Committee meetings were held in November and December 2018, and in February, April, Mary, June, July, and September 2019, in accordance with the MPO public participation process adopted by the MPO.*
- ✦ *Policy Board meetings were held in November and December 2018, and in February, March, April, June, July, and September 2019, in accordance with the MPO public participation process adopted by the MPO.*
- ✦ *The MPO staff also made trips within the study area throughout the fiscal year to conduct business related activities such as posting public notices and making presentations to several groups and organizations.*
- ✦ *MPO staff made a revision to the FY 2018-2019 UPWP and 2019 budgets.*
- ✦ *MPO staff worked with FHWA and TXDOT regarding working in the FY2018-2019 UPWP for Task 5.2 Freight Study. Administrative Modification #1 was completed on 12/12/2018. ARDOT and TxDOT were notified of the change.*
- ✦ *MPO staff developed the FY2020-2021 UPWP.*
- ✦ *Staff revised and updated the MPO website for better usability and updated information to include new schedules and announcements and removed out of date information.*
- ✦ *Ms. Jones attended City Council meetings for Texarkana, AR, Texarkana, TX, and Nash, TX throughout the year.*
- ✦ *Ms. Jones and Ms. Gray attended meetings at the Texarkana Regional Airport throughout the year.*
- ✦ *Ms. Gray reviewed and made changed to the MPO equipment inventory list.*
- ✦ *MPO staff attended the ARDOT monthly teleconferences throughout the year.*
- ✦ *MPO staff reviewed ARDOT's MPO manual and provided comments to ARDOT.*

## 1.2 – Travel, Training, Professional Development

Expenses associated with professional development and other qualifying or related expenses such as the EMPO meetings, the biennial TxDOT and ARDOT Transportation Planning Conferences and other meetings in both Texas and Arkansas; GIS Conferences, and additional transportation related conferences and training as appropriate and other qualifying organizational membership dues.

Other training such as classes offered by ESRI or other private sector agents, or other professional development services or conferences offered by Transportation Research Board or National Highway Institute, ARDOT, TxDOT, or professional development offered through local entities.

### *Work Performed and Status:*

- ✦ *MPO staff attended various WebEx training during FY 2019.*
- ✦ *Ms. Jones attended TEMPO meetings in December 2018 (Arlington, TX), March (Round Rock, TX), July (Lubbock, TX), and September (Georgetown, TX).*
- ✦ *MPO Staff attended the following conferences/meetings/training sessions throughout the fiscal year:*
  - *10/8-10/2017 2018 Arkansas Public Transportation Conference. Little Rock, AR – Ms. Jones and Mrs. Gray*
  - *10/15-18/2018 Tex-Pack Training, Tyler, Texas – Ms. Gray*
  - *10/17/2019 ARDOT Highway Program Funding, Little Rock, AR – Ms. Jones*
  - *10/19/2018 American Planner Association Conference, Galveston, TX – Ms. Jones*
  - *10/25/2018 NETRPO & Ark-Tex Council of Governments Executive Committee Meeting, Mt. Pleasant, TX*
  - *11/1/2018 North East Texas rural Transportation Summit, Sulphur Springs, TX – Ms. Jones*
  - *11/6/2018 Chamber of Commerce: Lunch & Learn – Freight, Texarkana, TX – Ms. Gray*
  - *11/15/2018 TXDOT Annual 2018 Bike/Ped meeting, Texarkana, TX – Ms. Jones*
  - *13/2018 TXDOT Round Table for Truck Parking, Texarkana, TX – Ms. Jones*
  - *01/7-8/2019 Texas Transportation Forum, Austin, TX – Ms. Jones*
  - *02/06/2019 Chamber of Commerce: Meet with the Legislature, Little Rock, AR – Ms. Jones*
  - *02/19/2019 Chamber Government Affairs committee, Texarkana, TX – Ms. Jones*
  - *02/26/2019 Chamber of Commerce: Meet with the Legislature, Austin, TX – Ms. Jones*

- 03/6-7/2019 WASHTO: Civil Rights Training, Austin, TX – Ms. Jones
- 03/12/2019 TXDOT – National Highway System, Atlanta, TX – Ms. Gray and Ms. Jones
- 03/19/2019 Firmin’ Office Supply meeting – City Hall, Texarkana, TX – Ms. Gray.
- 04/18/2019 Regional Transportation Coordination Steering Committee, Ark-Tex Council of Governments, Texarkana, TX – Ms. Jones
- 04/25/2019 TXDOT Stakeholder Workshop, Nash, TX – Ms. Jones
- 05/7-9/2019 2019 AMPO Planning Tools & Training Symposium – Minneapolis, MN – Ms. Jones
- 05/09/2019 ARDOT SHSP Steering Committee meeting, Little, AR – Ms. Gray
- 05/14-16/2019 FHWA Planning Grant Management Workshop, Austin, TX – Ms. Gray and Ms. Jones
- 05/23/2019 Red River Valley Association meeting – Texarkana, TX – Ms. Jones
- 06/26/2019 – Resiliency Workshop, Arlington, TX – Ms. Gray and Ms. Jones
- 09/10-12/2019 – ARDOT 2019 Transportation Planning Conference, Little Rock, AR – Ms. Gray and Ms. Jones.
- 09/23-27/2019 – FHWA Value Capture, Atlanta, GA – Ms. Jones.

### 1.3 – Section 5307 Funds

This subtask documents the Section 5307 funds used by the TUTD under direction of the Board of Directors and General Manager. Funds are utilized to cover a portion of program support and administration, capital projects planning, system management, operations and finances.

Funds are provided directly to TUTD and not programmed or managed by the MPO or MPO staff. As part of this task, TUTD coordinates with the MPO, ARDOT and TXDOT when federal funding is used for eligible projects under 49 U.S.C Chapter 53 - Public Transportation. This includes, but is not limited to programs and projects under Section 5307 (Urbanized area formula grants), Section 5309 (Ladders of Opportunity initiative), Section 5310 (Enhanced mobility of seniors and individuals with disabilities), Section 5319 (Bicycle Facilities), Section 5326 (Transit asset management), Section 5329 (Public transportation safety program), Section 5339 (Bus facilities formula grants), Section 5337 (State of Good Repair grant), or other Federally funded program within the Texarkana MPO study area boundary.

#### *Work Performed and Status:*

- ✚ MPO staff attended the Texarkana Urban Transit District (TUTD) monthly meetings whenever possible.
- ✚ The MPO coordinates with TUTD and in providing information about the federal funding expended by TLINE and includes different activities in both TIPS.

TASK 1.0 FUNDING SUMMARY

	Funding Source	Authorized Amount	Programmed Amount	Expended Amount	Balance of Authorized	% Expended of Authorized	Balance of Programmed	% Expended of Programmed
ARDOT	TPF & FTA	41,275.79	38,000.00	37,524.83	3,750.96	90.91%	475.17	98.75%
City of Texarkana, AR	TPF & FTA	10,318.95	9,500.00	9,381.19	937.76	90.91%	118.81	98.75%
TxDOT	TPF & FTA	68,381.00	67,000.00	56,169.32	12,211.68	82.14%	10,830.68	83.83%
ALL	TOTAL	119,975.74	114,500.00	103,075.34	16,900.40	85.91%	11,424.66	90.02%

TPF: Transportation Planning funds (FHWA – PL)  
 FTA: Federal Transportation Administration Funds

## Task 2.0: Data Development and Maintenance

### **A. OBJECTIVE**

The objective of Task 2.0 is to collect, update, and report data required to perform both long and short-range transportation planning, and to create, update and maintain transportation planning databases and inventories and to monitor developments in the region for impacts on the transportation system on an ongoing basis. When appropriate, data will be integrated into a geographic information system.

### **B. SUBTASKS**

#### 2.1 Data Acquisition

Gather, maintain, analyze and publish transportation related data, information, reports, studies, and other documents to inform the PB, TC, and other stakeholders related to the Texarkana MPA transportation system.

Monitor other state and local agencies and organizations for transportation planning information and disseminate this information when it contributes to the functioning of the MPO, such as reports developed by staff, consultants and these other agencies.

Review for accuracy and bring current, the TAZ structure from the development of the most recent (2014) travel demand model update.

Data on safety and security - gather traffic accident data along major corridors, analyze data, and develop strategies for safety improvements.

Plan, develop, and maintain a structured sidewalk database, including multi-use trails, to be used in GIS applications, project evaluations, for future bicycle and pedestrian plans, and analysis to improve safety, increase public awareness, to identify safety concerns and to encourage alternate modes of transportation.

#### *Work Performed and Status:*

- ✦ *Staff responded to multiple questions from the public on traffic counts.*
- ✦ *MPO staff reviewed Crash data from ARDOT and TXDOT.*
- ✦ *Ms. Jones met with TTI/TxDOT to discuss a timeline for the TDM update to be completed in 2019.*
- ✦ *Ms. Jones discussed the status of the current TDM model with TxDOT. The MPO provided data updates for the TDM Dashboard. The MPO consultant, Walter P. Moore, concluded their update the socioeconomic and demographic data for inputs to the TDM.*
- ✦ *The MPO hired consultants, Alliance Transportation Group (ATG) to update and develop the 2045 Metropolitan Transportation Plan and a Freight Mobility. ATG and the MPO staff conducted outreach meetings, performed surveys, identifies safety concerns for the region, reviewed existing data, maps, and the current plan.*
- ✦ *Ms. Gray worked with Texarkana Water Utilities (TWU) to create various crash maps.*

#### 2.2 Socio-economic Data

Collect and analyze data on minority and low-income population groups within the MPA boundary at the TAZ geographic level relevant to Title VI requirements of the Civil Rights Act of 1964, also for possible review of EJ within the MPO study area, for possible updates of the LEPP and updates for evaluation of the effectiveness of the PPP.

Review and update socioeconomic and demographic data at the TAZ level to support travel demand modeling and the update of the MTP.

#### *Work Performed and Status:*

- ✦ *MPO staff monitored and maintained Title VI requirements. Produced maps for upcoming meetings for proposed projects.*
- ✦ *MPO staff continued to work with consultant, Walter P. Moore regarding socioeconomic and demographics.*



- ✚ *The MPO staff worked with the consultant, ATG, to incorporate the socioeconomic and demographics for the Travel Demand Model. The MPO reviewed data and presented the information to the technical committee to review and weigh in on the demographic update.*

### 2.3 GIS Capacity and Maintenance

Annual software maintenance costs, technical support, enhancement and upgrades to the GIS and associated hardware, software, equipment and applications. Work with other agencies and organizations to exchange information and ideas using GIS. This subtask also includes purchases of computers, hardware, and software, as well as relevant data.

#### *Work Performed and Status:*

- ✚ *No new software was purchased during the year.*

TASK 2.0 FUNDING SUMMARY

	Funding Source	Authorized Amount	Programmed Amount	Expended Amount	Balance of Authorized	% Expended of Authorized	Balance of Programmed	% Expended of Programmed
ARDOT	TPF & FTA	7,603.43	7,000.00	6,943.69	659.74	91.32%	56.31	99.20%
City of Texarkana, AR	TPF & FTA	1,900.86	1,750.00	1,735.93	164.93	91.32%	14.07	99.20%
TxDOT	TPF & FTA	8,164.90	8,000.00	6,643.29	1,521.61	81.36%	1,356.71	83.04%
ALL	TOTAL	17,669.19	16,750.00	15,322.91	2,346.28	86.72%	1,427.09	91.48%

TPF: Transportation Planning funds (FHWA – PL)  
 FTA: Federal Transportation Administration Funds

## **Task 3.0: Short Range Planning**

### **A. OBJECTIVE**

The objective of Task 3.0 is to facilitate short-term intermodal planning activities that generally extend from one to five years. This includes local and regional transportation planning which supports regional efforts while seeking to promote the area's transportation needs and economic vitality.

### **B. SUBTASKS**

#### **3.1 Management of MPO Documents**

New Arkansas and Texas TIPs - Including a description of the anticipated progress brought about by implementing the TIP toward achieving the performance targets.

- Revisions to the FY 2017-2020 Texas TIP
- Revisions to the FY 2016-2020 Arkansas TIP
- ALOP for 2016 & 2017
- APER for 2016 & 2017
- Review/Update of the PPP as necessary
- Review/Update of the LEP as necessary
- Review/Update of the TITLE VI Plan as necessary
- New maps of the MPO/Urban/City boundaries
- New Functional Classification Maps

#### *Work Performed and Status:*

- ✚ *Maps were monitored.*
- ✚ *There were no changes to the previous ALOP and APER.*
- ✚ *There were no changes to the FY2016-2020 Arkansas TIP or the FY2017-2020 Texas TIP.*
- ✚ *The FY 2018 Annual Listing of Obligated Projects (ALOP) was adopted by the Policy Board on November 13, 2018. The ALOP was sent to ARDOT by December 1. Due to changes requested from TPP, the adopted document was sent to TXDOT by December 27, 2018.*
- ✚ *The FY 2018 Annual Performance and Expenditure Report (APER) were adopted by the Policy Board on November 13, 2018 and sent to TxDOT by December 1, 2018, for approval.*
- ✚ *The following documents were monitored: TITLE VI Plan/LEP, PPP, and MPO Bylaws.*
- ✚ *There were no changes to the FY 2017-2020 10 Year Plan.*
- ✚ *The FY 2019-2022 Arkansas Transportation Improvement Plan (TIP) had one administrative modification on June 12, 2019.*
- ✚ *There were no changes to the FY 2019-2022 Texas Transportation Improvement Plan (TIP).*
- ✚ *The FY 2018-2019 Unified Planning Work Program (UPWP) Amendment Three was approved by the Policy Board on November 13, 2018. There were administrative modifications: December 12, 2018, July 19, 2019, and August 19, 2019.*
- ✚ *The FY 2020-2021 Unified Planning Work Program (UPWP) was adopted by the Policy Board on July 23, 2019.*

#### **3.2 Coordinated Transit**

- The MPO will coordinate with the TUTD to maintain a Regional Coordinated Public Transportation Plan and MPO staff will assist ARDOT, as needed, to update their Public Transit/Human Services Transportation Coordination Plan. The MPO will participate in TUTD planning activities as appropriate and will attend TUTD meetings. The MPO will coordinate with TUTD to develop and provide transit data, report and studies to assist in provision of the transit services by TUTD.
- Support TUTD in their FTA Ladders of Opportunity Initiative efforts to modernize and expand transit bus service specifically for connecting disadvantaged and low-income individuals, veterans, seniors, youths, and others with local workforce training, employment centers, healthcare and other vital services.

*Work Performed and Status:*

- ✦ MPO Staff attended TUTD monthly meeting throughout 2018.*
- ✦ There were no changes to the Transit Asset Management Plan (TAM).*
- ✦ TUTD (Transit provider) attended the MPO technical committee meetings throughout the year.*

TASK 3.0 FUNDING SUMMARY

	Funding Source	Authorized Amount	Programmed Amount	Expended Amount	Balance of Authorized	% Expended of Authorized	Balance of Programmed	% Expended of Programmed
ARDOT	TPF & FTA	7,603.43	7,000.00	6,951.63	651.80	91.43%	48.37	99.31%
City of Texarkana, AR	TPF & FTA	1,900.86	1,750.00	1,737.92	162.94	91.43%	12.08	99.31%
TxDOT	TPF & FTA	8,164.90	8,000.00	6,417.69	1,747.21	78.60%	1,582.31	80.22%
ALL	TOTAL	17,669.19	16,750.00	15,107.24	2,561.95	85.50%	1,642.76	90.19%

TPF: Transportation Planning funds (FHWA – PL)  
 FTA: Federal Transportation Administration Funds

## Task 4.0: Long Range Planning

### **A. OBJECTIVE**

The objective of Task 4.0 is to implement, monitor and amend as necessary the TUTS 2040 Plan which identifies metropolitan area transportation projects and their anticipated funding from 2015 to 2040 and provides guidance on the management of the region's transportation system in accordance with local needs and federal and state regulations; and work on activities related to the development of the TUTS 2040 Plan.

### **B. SUBTASKS**

#### 4.1 Metropolitan Transportation Plan

Revise and update the twenty-five year, financially constrained transportation plan (2040 Metropolitan Transportation Plan), as needed, to include year of expenditure, revisions to the total project costs, changes to funding to include Proposition 1 and other future funding.

The MPO will support performance targets that address both surface transportation performance measures in coordination with the state, and public transportation performance measures in coordination with providers of public transportation, to ensure consistency with performance targets related to transit asset management and transit safety.

Revise and update the 2040 MTP to reflect performance-based planning and coordination with ARDOT and TxDOT, FHWA and FTA on the performance measures and standards for the states and the MPO, along with the requirements for the System Performance Report.

Revise and update the 2040 MTP to address comments received during the last MTP update and a discussion on solutions for regional issues.

Began development of the 2045 Metropolitan Transportation Plan which will address how the MPO is working to ensure consistency with performance measures established by TxDOT, ARDOT and the Transit provider, TUTD.

#### *Work Performed and Status:*

- ✚ *There were no changes to the 2040 Metropolitan Transportation Plan (MTP).*
- ✚ *Performance Measure Target 2 and 3 for ARDOT and TXDOT were adopted by the MPO Policy Board on November 13, 2018.*
- ✚ *Safety Performance Target for ARDOT and TXDOT were adopted by the MPO Policy Board on November 13, 2018.*
- ✚ *Interviews with 3 consultants were held on October 3, 2018. Alliance Transportation Group won the bid regarding the MTP update. Kick-off meeting was held on October 30, 2018.*
- ✚ *Ms. Jones and Ms. Gray attended a teleconference with Alliance Transportation regarding Stakeholder interview discussion on 11/15/2018.*
- ✚ *Ms. Gray in cooperation with Alliance Transportation scheduled stakeholder meetings for December.*
- ✚ *Stakeholders were notified by email and mail for upcoming December meetings.*
- ✚ *Stakeholder meetings were held on 12/13-14/2018 at Ark-Tex Council of Governments (ATCOG) and City Hall, Texarkana, TX for the 2045 MTP update.*
- ✚ *Ms. Gray compiled notes from the Stakeholder meetings and sent notes to Alliance Transportation.*
- ✚ *Ms. Jones worked with Decision Lens regarding projects in the Texarkana area. A new 10-year plan was developed for the Texas side of the study area utilizing the program Decision Lens as a prioritization tool for Cat 2 projects.*
- ✚ *MPO staff held a Functional Classification NHS workshop on April 8<sup>th</sup> to review various roads for addition/removal from the NHS.*
- ✚ *The MPO Staff and ATG held meetings with stakeholders to discuss new projects to be included in a revision to the 2045 MTP. Public meetings were held to solicit public comments. The MTP was placed out on the MPO website for a 30-day public review and comment period, according to the 3P process.*

- ✦ *Stakeholder meetings were held on 12/13-14/2018 at Ark-Tex Council of Governments and City Hall, Texarkana, TX for the 2045 MTP update.*
- ✦ *Ms. Jones provided information to the Technical Committee members and held a discussion regarding the MTP Current Conditions Memos at the May 2<sup>nd</sup> Technical Committee meeting. Comments were sent back to the consultants.*
- ✦ *The 2045 Metropolitan Transportation Plan (MTP) was adopted September 17, 2019.*

#### 4.2 Travel Demand

The MPO will coordinate with TxDOT on the development of working model with the base year of 2013. Updates to the network, socio-economic data, employment, and TAZ structure. Anticipating 2018 SPR Funds to assist with consultant involvement in this subtask.

#### *Work Performed and Status:*

- ✦ *Ms. Jones and TxDOT worked to update the TDM. The TDM is scheduled for completion in the fall of 2019.*
- ✦ *The consultant, MPO staff and TXDOT have worked on updates to the network, TAZ structures, socioeconomic and demographic data for the TDM. Ms. Jones has submitted/uploaded TAZ structures and network data to TPP.*

TASK 4.0 FUNDING SUMMARY

	Funding Source	Authorized Amount	Programmed Amount	Expended Amount	Balance of Authorized	% Expended of Authorized	Balance of Programmed	% Expended of Programmed
ARDOT	TPF & FTA	54,527.49	50,200.00	50,023.74	4,503.75	91.74%	176.26	99.65%
City of Texarkana, AR	TPF & FTA	13,631.87	12,550.00	12,505.93	1,125.94	91.74%	44.07	99.65%
TxDOT	TPF & FTA	123,494.06	121,000.00	96,994.82	26,499.24	78.54%	24,005.18	80.16%
ALL	TOTAL	191,653.42	183,750.00	159,524.49	32,128.93	83.24%	24,225.51	86.82%

TPF: Transportation Planning funds (FHWA – PL)

FTA: Federal Transportation Administration Funds



## Task 5.0: Special Studies

### **A. OBJECTIVE**

The objective of Task 5.0 is to further the goals and objectives of the transportation planning process through special studies undertaken by MPO staff or consultants in support of existing or projected national, statewide, and regional transportation related issues and needs. Special Studies include Management System planning, Transit studies, bicycle/pedestrian studies, freight movement studies, hazardous freight route studies, site impact analysis, and other specific studies not included elsewhere.

### **B. SUBTASKS**

#### Subtask 5.1 - Public Involvement/ Metropolitan Transportation Plan Development

2019 - Development of a Freight Plan which would focus on the needs of Bowie and Miller counties freight industry and businesses. Identify challenges, investment strategies, policies and data needed to enhance freight mobility; to provide efficient, reliable and safe freight transportation; and to improve the economic competitiveness of the Texarkana Metropolitan Planning Area (MPA). Anticipating 2019 SPR Funds to develop the plans with consultant participation.

#### *Work Performed and Status:*

- ✦ *The MPO submitted an application for FY2020 SPR funds. The MPO received approval of SPR Funds for FY 2020. These funds will be used to conduct a Corridor Study of State Line Avenue (Hwy 71).*
- ✦ *Ms. Jones worked with TxDOT to establish a DBE goal for the Freight Study RFQ.*
- ✦ *FHWA approved application for SPR Funds for Freight Study – 12/12/2018.*
- ✦ *Freight Study RFP was posted in the Texarkana Gazette on January 13<sup>th</sup> and January 20<sup>th</sup>; the RFP was also available of the City of Texarkana, TX, website as of 1/14/2019. Two (2) bids were received on 1/28/2019.*
- ✦ *Freight Committee meeting on February 14<sup>th</sup> to review bid proposals.*
- ✦ *Alliance Transportation Group was chosen to conduct the Freight Study for FY2019.*
- ✦ *There was a kick-off meeting for the Texarkana Freight Mobility Plan with Jim Harvey (Alliance Transportation Group) – March 19<sup>th</sup>*
- ✦ *MPO staff and Alliance Transportation Group held an Open House on the MTP Update from 4-7 pm on March 19, 2019.*
- ✦ *MPO staff in conjunction with consultants held a Freight Stakeholders meeting on May 29<sup>th</sup> at Ark-Tex Council of Governments.*
- ✦ *MPO staff in cooperation with the consultants have gather a list of stakeholders for a stakeholders meeting in May.*
- ✦ *Ms. Jones secured a consultant, ATG, to develop the 2045 Metropolitan Transportation Plan. This document was adopted by the MPO Policy Board on September 17, 2019.*
- ✦ *Ms. Jones met with various members of local bicycle clubs, City of Texarkana, TX department head, and TxDOT to discuss items of interest and projects in the Texarkana area.*
- ✦ *Ms. Jones coordinated with the cities of Texarkana AR and TX to discuss Stateline Avenue initiative to improve the corridor. Ms. Jones assisted the cities with applying for a Build Grant with anticipation of obtaining funds to assist with the improvements to Stateline corridor*
- ✦ *Ms. Jones researched intermodal information and is in contact with city officials, ARDOT, and FHWA regarding an intermodal facility in the Texarkana Area.*
- ✦ *Ms. Jones is continuing to work with City of Texarkana, Arkansas, Texarkana Airport, and other stakeholders regarding an intermodal facility.*
- ✦ *Ms. Jones secured a consultant, ATG, to develop a Freight Mobility Plan. This study is funded through State Planning and Research Funds (SPR) and Planning Funds (PL).*
- ✦ *The MPO in conjunction with the cities of Texarkana, AR and Texarkana, TX applied for the BUILD Grant. If awarded this grant, funds would be used for improvements on State Line Avenue (Hwy 71).*

TASK 5.0 FUNDING SUMMARY

	Funding Source	Authorized Amount	Programmed Amount	Expended Amount	Balance of Authorized	% Expended of Authorized	Balance of Programmed	% Expended of Programmed
ARDOT	TPF & FTA	18,465.48	17,000.00	14,399.64	4,065.84	77.98%	2,600.36	84.70%
City of Texarkana, AR	TPF & FTA	4,616.37	4,250.00	3,599.92	1,016.45	77.98%	650.08	84.70%
TxDOT	TPF & FTA	31,638.97	31,000.00	26,582.99	5,055.98	84.02%	4,417.01	85.75%
ALL	TOTAL	54,750.82	52,250.00	44,582.55	10,138.27	81.47%	7,667.45	85.33%
TxDOT	SPR FUNDS FY 2018 CO	3,310.00	3,310.00	3,310.00	0.00	100%	0.00	100%
TxDOT	SPR FUNDS FY2019	95,000.00	95,000.00	95,000.00	0.00	100%	0.00	100%

TPF: Transportation Planning funds (FHWA – PL)

FTA: Federal Transportation Administration Funds

**BUDGET SUMMARY - ArDOT**

**Total TPF & FTA Funds Budgeted and Expended for FY 2019**

Authorized Dollars					
UPWP Task	Description	Amount Authorized	Amount Expended	Balance of Authorized	% Expended of Authorized
1.0	Administration/ Management	41,275.79	37,524.83	3,750.96	90.91%
2.0	Data Development & Maintenance	7,603.43	6,943.69	659.74	91.32%
3.0	Short Range Planning	7,603.43	6,951.63	651.80	91.43%
4.0	Metropolitan Transportation Plan	54,527.49	50,023.74	4,503.75	91.74%
5.0	Special Studies	18,465.48	14,399.64	4,065.84	77.98%
<b>TOTAL</b>		<b>129,475.62</b>	<b>115,843.53</b>	<b>13,632.09</b>	<b>89.47%</b>

Programmed Dollars					
UPWP Task	Description	Amount Programmed	Amount Expended	Balance of Programmed	% Expended of Programmed
1.0	Administration/ Management	38,000.00	37,524.83	475.17	98.75%
2.0	Data Development & Maintenance	7,000.00	6,943.69	56.31	99.20%
3.0	Short Range Planning	7,000.00	6,951.63	48.37	99.31%
4.0	Metropolitan Transportation Plan	50,200.00	50,023.74	176.26	99.65%
5.0	Special Studies	17,000.00	14,399.64	2,600.36	84.70%
<b>TOTAL</b>		<b>119,200.00</b>	<b>115,843.53</b>	<b>3,356.47</b>	<b>97.18%</b>

**BUDGET SUMMARY – City of Texarkana, AR**

**Total Local Match for ARDOT TPF & FTA Funds Budgeted and Expended for FY 2019**

Authorized Dollars					
UPWP Task	Description	Amount Authorized	Amount Expended	Balance of Authorized	% Expended of Authorized
1.0	Administration/ Management	10,318.95	9,381.19	937.76	90.91%
2.0	Data Development & Maintenance	1,900.86	1,735.93	164.93	91.32%
3.0	Short Range Planning	1,900.86	1,737.92	162.94	91.43%
4.0	Metropolitan Transportation Plan	13,631.87	12,505.93	1,125.94	91.74%
5.0	Special Studies	4,616.37	3,599.92	1,016.45	77.98%
<b>TOTAL</b>		<b>32,368.91</b>	<b>28,960.89</b>	<b>3,408.02</b>	<b>89.47%</b>

Programmed Dollars					
UPWP Task	Description	Amount Programmed	Amount Expended	Balance of Programmed	% Expended of Programmed
1.0	Administration/ Management	9,500.00	9,381.19	118.81	98.75%
2.0	Data Development & Maintenance	1,750.00	1,735.93	14.07	99.20%
3.0	Short Range Planning	1,750.00	1,737.92	12.08	99.31%
4.0	Metropolitan Transportation Plan	12,550.00	12,505.93	44.07	99.65%
5.0	Special Studies	4,250.00	3,599.92	650.08	84.70%
<b>TOTAL</b>		<b>29,800.00</b>	<b>28,960.89</b>	<b>839.11</b>	<b>97.18%</b>

**BUDGET SUMMARY - TxDOT**

**Total TPF & FTA Funds Budgeted and Expended for FY 2019**

Authorized Dollars					
UPWP Task	Description	Amount Authorized	Amount Expended	Balance of Authorized	% Expended of Authorized
1.0	Administration/ Management	68,381.00	56,169.32	12,211.68	82.14%
2.0	Data Development & Maintenance	8,164.90	6,643.29	1,521.61	81.36%
3.0	Short Range Planning	8,164.90	6,417.69	1,747.21	78.60%
4.0	Metropolitan Transportation Plan	123,494.06	96,994.82	26,499.24	78.54%
5.0	Special Studies	31,638.97	26,582.99	5,055.98	84.02%
TOTAL		239,843.83	192,808.11	47,035.72	80.39%
	SPR FUNDS – FY18 CARRYOVER	3,310.00	3,310.00	0.00	100%
	SPR FUNDS – FY19	95,000.00	95,000.00	0.00	100%
GRAND TOTAL		334,843.83	287,808.11	47,035.72	85.95%

Programmed Dollars					
UPWP Task	Description	Amount Programmed	Amount Expended	Balance of Programmed	% Expended of Programmed
1.0	Administration/ Management	67,000.00	56,169.32	10,830.68	83.83%
2.0	Data Development & Maintenance	8,000.00	6,643.29	1,356.71	83.04%
3.0	Short Range Planning	8,000.00	6,417.69	1,582.31	80.22%
4.0	Metropolitan Transportation Plan	121,000.00	96,994.82	24,005.18	80.16%
5.0	Special Studies	31,000.00	26,582.99	4,417.01	85.75%
TOTAL		235,000.00	192,808.11	42,191.89	82.05%
	SPR FUNDS – FY18 CARRYOVER	3,310.00	3,310.00	0.00	100%
	SPR FUNDS – FY19	95,000.00	95,000.00	0.00	100%
GRAND TOTAL		330,000.00	287,808.11	42,191.89	87.21%

**COMBINED BUDGET SUMMARY**

**Total Funds Budgeted and Expended for FY 2019**

Authorized Dollars					
UPWP Task	Description	Amount Authorized	Amount Expended	Balance of Authorized	% Expended of Authorized
1.0	Administration/ Management	119,975.74	103,075.34	16,900.40	85.91%
2.0	Data Development & Maintenance	17,669.19	15,322.91	2,346.28	86.72%
3.0	Short Range Planning	17,669.19	15,107.24	2,561.95	85.50%
4.0	Metropolitan Transportation Plan	191,653.42	159,524.49	32,128.93	83.24%
5.0	Special Studies	54,750.82	44,582.55	10,103.27	81.47%
TOTAL		401,688.36	337,612.53	64,075.83	84.05%
	SPR FUNDS – FY18 CARRY OVER	3,310.00	3,310.00	0.00	100%
	SPR FUNDS – FY19	95,000.00	95,000.00	0.00	100%
GRAND TOTAL		499,998.36	435,922.53	64,075.83	87.18%

Programmed Dollars					
UPWP Task	Description	Amount Programmed	Amount Expended	Balance of Programmed	% Expended of Programmed
1.0	Administration/ Management	114,500.00	103,075.34	11,434.66	90.02%
2.0	Data Development & Maintenance	16,750.00	15,322.91	1,427.09	91.48%
3.0	Short Range Planning	16,750.00	15,107.24	1,642.76	90.19%
4.0	Metropolitan Transportation Plan	183,750.00	159,524.49	24,225.51	86.82%
5.0	Special Studies	52,250.00	44,582.55	7,667.45	85.33%
TOTAL		384,000.00	337,612.53	46,387.47	87.92%
	SPR FUNDS – FY18 CARRYOVER	3,310.00	3,310.00	0.00	100.00%
	SPR FUNDS – FY19	95,000.00	95,000.00	0.00	100.00%
GRAND TOTAL		482,310.00	435,922.53	46,387.47	90.38%